



## *Presidencia de la República Dominicana*

SANTO DOMINGO, REPUBLICA DOMINICANA

PR-IN-2021-23975

Viernes, 19 de noviembre de 2021

Al : Dr. **Antoliano Peralta Romero**  
Consultor Jurídico del Poder Ejecutivo  
Su Despacho

Asunto : Solicitud de Decreto.

Anexo : Comunicación No. PR-E-2021-21188.

Referencia : Memorándum No. DCEP-35002, suscrito por  
el Dr. Roberto Álvarez, ministro de Relaciones  
Exteriores, d/f 11 de noviembre de 2021.

De acuerdo a las instrucciones del Excelentísimo Señor Presidente de la República, Luis Abinader, nos complace remitirle la comunicación anexa, que recibimos en fecha 17 de noviembre de este año, para que proceda con el Decreto que acreditará al señor DAVID EMMANUEL PUIG BUCHEL, como Embajador Extraordinario y Plenipotenciario de la República Dominicana ante el Gobierno de Nepal.

Agradecemos la amabilidad de su atención y aprovechamos la ocasión para saludarlo, reiterándole nuestros sentimientos de consideración y alta estima.

Muy atentamente,

  
**Lourdes Cecilia Herrera Tejada**  
Directora del Despacho Presidencial

LCHT/mo

cc: S.E. Miguel Ant. Núñez Herrera, Embajador  
Director de Gabinete MIREX  
S.E. Francisco José Cantizano Nadal, Embajador  
Director de Ceremonial de Estado y Protocolo MIREX





Embajada de la República Dominicana  
en la República de la India

EMB-IND  
MRE/637/21

Nueva Delhi, 11 de noviembre de 2021

Al : Su Excelencia  
**Roberto Álvarez Gil**  
Ministro de Relaciones Exteriores

Vía : Emb. José Julio Gómez  
Viceministro de Política Exterior Bilateral

Atención : Francisco José Cantizano Nadal  
Director de Ceremonial de Estado y Protocolo  
  
Emb. Reynaldo Espinal  
Director de Relaciones con Asia y Oceanía

Asunto : Remisión de la nota No. Pol.D-02/680 del 10 de noviembre de 2021 de la Embajada de Nepal en Nueva Delhi, informando la aceptación por parte del gobierno de Nepal del Embajador David Puig como Embajador designado de la República Dominicana ante Nepal, con sede en Nueva Delhi.

Anexo : 1.Nota No. Pol.D-02/680 del 10 de noviembre de 2021 de la Embajada de Nepal en Nueva Delhi.  
2.Anexo I - Requisitos y procedimientos de la ceremonia de presentación de credenciales.

Distinguido Señor Ministro:

Tengo a bien dirigirme a ese Despacho en ocasión de remitirle, para su conocimiento y fines de lugar, la nota recibida por parte de la Embajada de Nepal en Nueva Delhi, de referencia No. Pol.D-02/680 de fecha 10 de noviembre de 2021, por medio de la cual nos informan sobre la aceptación del gobierno de Nepal del *Agrément* para mi designación como Embajador de la República Dominicana ante Nepal, con sede en Nueva Delhi.

En vista de dicha aceptación, solicitamos la interposición de sus buenos oficios para la emisión, y la subsiguiente transmisión a nuestra sede, de las cartas credenciales para proceder con mi acreditación ante las autoridades nepalíes.

Cabe agregar que, junto a la referida nota verbal, nos fue remitido el documento titulado "*Requirements for and procedures of credential presentation ceremony*" donde se especifican algunos elementos a tomar en cuenta para la emisión de las credenciales y para la ceremonia de presentación en Nepal; dicho documento lo transmitimos adjunto al presente oficio para su conocimiento y fines de lugar.

Hago provecho de esta oportunidad para reiterar a usted las seguridades de mi más alta consideración y estima.

Atentamente, le saluda,

  
**David Puig**  
Embajador



DP/gs





नेपाली राजदूतावास  
नयाँ दिल्ली  
EMBASSY OF NEPAL  
New Delhi

No. Pol.D-02/680

The Embassy of Nepal in New Delhi presents its compliments to the Embassy of the Dominican Republic in New Delhi and, with reference to the latter's note no. 524/21, dated 17 September 2021, seeking agrément for the appointment of **H.E. Mr. David Emmanuel Puig Buchel** as Ambassador Extraordinary and Plenipotentiary of the Dominican Republic to Nepal with residence in New Delhi, has the honour to inform that the Government of Nepal has granted, on 31 October 2021, its agrément on the proposed appointment.

The Embassy may wish to note that the official name of the State is Nepal and that the Right Hon'ble Mrs. Bidya Devi Bhandari is referred to in the Letters of Credence and the Letter of Recall as President of Nepal. The detailed information is available at the website of the Office of the President of Nepal (<https://www.presidentofnepal.gov.np>).

The Embassy has further the honour to state that information about the date for presentation of Letters of Credence will be communicated through diplomatic channel when date for credential ceremony is scheduled. In this regard, the Embassy wishes to inform that details about requirements for, and procedures of, credential presentation ceremony could be obtained from '*Protocol and Consular Handbook*' available at the website of the Ministry of Foreign Affairs of the Government of Nepal (<https://mofa.gov.np/media-centre/publications>).

The Embassy of Nepal avails itself of this opportunity to renew to the Embassy of the Dominican Republic in New Delhi the assurances of its highest consideration.



New Delhi, 10 November 2021

The Embassy of the Dominican Republic  
New Delhi



## **Annex-I**

*(Relating to paragraph 1.5)*

### **REQUIREMENTS FOR AND PROCEDURES OF CREDENTIAL PRESENTATION CEREMONY**

#### **REQUIREMENTS**

The Letters of Credence and Letters of Recall be addressed as:  
The Rt. Hon. .... (given name and family name-  
<https://www.presidentofnepal.gov.np>)

President of Nepal  
Kathmandu

Or

His/Her Excellency ... (given name and family name)  
President of Nepal  
Kathmandu

1. The Ambassadors-designate travelling to Kathmandu from elsewhere are advised to bring the following with them:
  - a. Original Letters of Credence and its copy
  - b. Original Letters of Recall and its copy
  - c. House flag – 1
  - d. Car flag – 1
  - e. Passport size photographs of the Ambassador-designate- 2 copies

Residential Embassies are advised to send the items listed in (c), (d) and (e) above to Protocol Division in advance.

2. The Letters of Credence and the Letters of Recall be kept inside separate envelopes or folders and be tied together with a ribbon.
3. Briefing and rehearsal for the Credential Presentation Ceremony is usually organized a day earlier in Kathmandu the information of which will be sent to the missions concerned in advance. The Chief of Protocol (COP) conducts the rehearsal. Accompanying members are advised to attend the briefing and rehearsal programme. Ambassadors-designate who are yet to provide the copies Letters of Credence and the Letters of Recall to COP may do so before the briefing starts.

4. Accompanying members may be spouse, diplomatic staff at the Embassy and Honorary Consul/Consul General, if applicable. In addition to the Ambassador-designate, the maximum number of the accompanying party may not exceed four (4) persons. The names and designation of the accompanying members should also be communicated to the Ministry or Embassy of Nepal by a formal note.
5. The Protocol Division will inform through appropriate channel the date and time for rehearsal and presentation of the Letters of Credence in advance. The Ambassadors-designate requiring to fly to Kathmandu are advised to arrange travel plan accordingly and communicate flight details to the Protocol Division through appropriate channel.
6. The President receives credentials at the office of the President at Sheetal Niwas, Maharajgunj, Kathmandu. The following Hotels are in the vicinity of the Office of the President:
  - a. Hotel Sangri-La, Lazimpat
  - b. Hotel Radisson, Lazimpat
  - c. Hotel Ambassador, Lazimpat
  - d. Hotel Annapurna, Durbar Marg
  - e. Hotel Yak and Yati, Durbar Marg
7. The Ambassador-designate and accompanying members requiring accommodation in Kathmandu may wish to book one of the above Hotels for convenience as well as to avoid unpredictable traffic or other hassle on the day of presentation of credential. The Protocol Division will arrange transportation for the Ambassadors-designate and accompanying members from the designate place (where the ceremony starts from) to the Office of the President and back to the same place on the day of presentation of credentials. Transportation for other occasions will be the responsibility of the guests.
8. The Protocol Division generally arranges meetings/calls on, if requested, with the head of Political Division, Foreign Secretary and Foreign Minister after presenting credentials. Appointments with other dignitaries may depend upon the availability of their



time. Meeting with head of Political Division could be arranged even before presentation of credentials.

9. Ambassadors-designate may prefer to stay at the hotel other than mentioned above. In such a case, they should arrive at the designated place from where the credential procession starts on their own on the day of the presentation of credentials. Protocol Officer (PO) receives him/her at the designated place.

### **Welcome Ceremony at the Airport:**

1. On the day of first arrival, the Ambassadors-designate are received by Deputy Chief of Protocol (DCP) or PO at the Tribhuvan International Airport, Kathmandu. The Protocol officials will assist to complete immigration and customs procedures.

### **Transportation**

1. Ambassador-designate and accompanying members requiring transportation to and from hotel and airport may request the Hotel where accommodation is arranged or seek assistance from Honorary Consul concerned.

### **Procedures of Credentials Presentation Ceremony:**

1. The actual credentials procession starts from the designated place the information of which will be sent to the Embassy concerned. The PO escorts the Ambassador-designate from the designated place to the Office of the President and back to the same place where ceremony ends.
2. On their arrival at the Office of the President, the Ambassador-designate and the accompanying members will be escorted to the designated holding room.
3. After a brief pause at the holding room, the PO escorts the Ambassador-designate to the entrance of the Ceremony Hall where the COP receives the Ambassador-designate and the accompanying members.
4. The COP escorts the Ambassador-designate and the accompanying members towards the President at the ceremony hall. The COP walks on the left and the Ambassador-designate

on the right hand side. The accompanying members walk behind the Ambassador-designate in queue format. After walking a few steps the COP stops for first bow to show respect to the President. At this point the accompanying member who are behind the Ambassador-designate should move immediately on the right-hand side of the Ambassador-designate one after another and stand in one line. The COP together with the Ambassador-designate and the accompanying members make a bow from a point indicated by the COP.

5. The COP and the Ambassador-designate proceed ahead again. The Accompanying member will walk behind the Ambassador-designate in a queue format again. Approximately three meter away from the President, the COP stops again for second and last bow to the President. At this point, the accompanying members will bow in queue format behind the Ambassador-designate. The Ambassador-designate walks again in tandem with the COP a few steps towards the President. The accompanying members stand where they are after the second bow until COP signals them to come forward (closer to the President) for introduction and photograph.
6. The COP moves to the side of the President and introduces the Ambassador-designate to the President. After introduction by COP the Ambassador-designate makes customary remarks like, "The Rt. Hon. President, I have the honour to present to Your Excellency the Letters of Credence by which my Head of State has appointed me as Ambassador Extraordinary and Plenipotentiary etc. and then presents LoC and LoR with both the hands. The Ambassador-designate may limit the remarks to 3-4 sentences. The President may wish to make a few remarks in response.
7. The President offers a hand-shake to the Ambassador after receiving the Credentials. The Ambassador and accompanying member will not raise his/her hand to handshake with the President before the President himself/herself offers handshake.
8. After presenting the credentials, the COP invites the Ambassador to stand on the right-hand side of the President for exclusive



photograph. After photographs, the COP invites Ambassador's spouse and accompanying members one after another to come close to the President. The Ambassador introduces them to the President one after another. The spouse (if not present the senior most diplomat) stands on the left-hand side of the President. The rest of the accompanying members stand on the right-left-right hand side of the President in order. There will be a group photograph when everybody is lined up.

9. After the photo session, the COP invites the Ambassador for introduction with the Minister for Foreign Affairs and other Nepali dignitaries lined up. Accompanying delegates walk behind the Ambassador and shake hand with Nepali dignitaries.
10. The Ambassador and his/her entourage are then escorted to the adjoining room for a brief call on the President. The COP indicates the Ambassador about the time period.
11. After the brief talks the Ambassador takes leave and shakes hand with the President and Minister for Foreign Affairs. The COP escorts him/her to the nearby room where the Ambassador signs the visitors' book.
12. After signing the Visitors' Book, the PO escorts the Ambassador to saluting dais in the front yard of the Office of the President for salutation. After salutation, the Ambassador leaves the venue.
13. A contingent of Nepal Army presents a musical score throughout.
14. The same process repeats with all the Ambassadors-designate.
15. Flags of the Ambassadors' countries fly in the garden of the Office of the President.

### **DRESS:**

National/Official/ Lounge Suit

Abbreviation:

COP- Chief of Protocol

DCP- Deputy Chief of Protocol

PO – Protocol Officer

LoC- Letters of Credence

LoR- Letters of Recall